

# Bancoora needs you!

## Swim Instructor

- Coordinate the swimming sessions each week of nippers, by organising activities and following the weekly structure
- Organise the water safety helpers for the swim (helpers on tubes and boards). Ensure there is enough water safety helpers for the conditions
- Be enthusiastic by teaching and encouraging the nippers
- Keep the nippers moving
- Ensure each session is fun
- Must have bronze medallion

## Wade Instructor

- Coordinate the wade sessions each week of nippers, by organising activities for each week
- Organise the helpers for the wade. Ensure there is enough helpers for the conditions
- Be enthusiastic by teaching and encouraging the nippers
- Keep the nippers moving
- Ensure each session is fun!
- Must have bronze medallion

## Beach Activity Instructor

- Coordinate the beach activity sessions each week of nippers, by organising activities for each week
- Organise the parent helpers for the beach activities. Ensure there is enough helpers for the activity
- Be enthusiastic by teaching and encouraging the nippers
- Keep the nippers moving
- Ensure each session is fun!

## Flags Instructor

- Coordinate the flag sessions each week of nippers, by organising activities for each week
- Organise the parent helpers for the flags. Ensure there is enough helpers for the activities
- Be enthusiastic by teaching and encouraging the nippers
- Keep the nippers moving
- Ensure each session is fun!

## Boards Instructor

- Coordinate the boards sessions each week of nippers, by organising activities and following the weekly structure
- Organise the water safety helpers for the boards (helpers in the water and on boards). Ensure there is enough water safety helpers for the conditions
- Be enthusiastic by teaching and encouraging the nippers
- Keep the nippers moving
- Ensure each session is fun!
- Must have bronze medallion

## Education Instructor

- Coordinate the education activity sessions each week of nippers, by organising activities for each week
- Be enthusiastic by teaching and encouraging the nippers
- Keep the nippers moving
- Ensure each session is fun!

## Water Safety Coordinator

- Coordinate the water safety volunteers each week by ensuring there are enough qualified officers for each activity. (1 Bronze medallion : 5 nippers)
- Coordinate the water safety parent helpers each week by ensuring there are enough for each activity.
- Ensure water safety and parent helpers have the correct rashy and are signed in.
- Take the wet rashy's home to be rinsed and dried for next week.
- Update an electronic copy of the water safety hours to go towards patrol hours.

## Time Keeper

- Keep time for the events (20 min) and sound the alarm / siren for groups to change over ensuring all groups hear the alarm / siren

## All Parents and Nippers

- Help with the set up and pack up at the end of each session.
- Be on time, enthusiastic and help out.

## Age Group Manager

- Fill out the Attendance Sheet. If anyone is not listed on the sheet please write names at the bottom
- Sign children in at the start and out on completion or if the child leaves the group under supervision.
- Check that Nippers are sun smart and have rashy and a cap (i.e. sunscreen, shirt and hat)
- A bucket is provided for the children to store items during events. (i.e. wetsuits, towels, water bottles etc.). Please carry this during the session.
- Take the age group flag from activity to activity and place it in the holder provided.
- Organise their Age Group to complete the activity blocks scheduled for the Nipper Session. Let the activity coordinator know how many Nippers are in the group.
- Support the efforts of the Instructor/Water Safety Officers at each activity
- Monitor Nippers and advise any Nipper who is too cold to leave the water and get warm
- Check on times to move to the next activity. An alarm / siren will sound to signal the change of events. Move quickly to the next event. Keep the nippers together and orderly.
- Do regular checks on numbers in the group.
- Any injuries however minor, MUST be reported to the surf patrol and a form filled out.

## BBQ Coordinator

- Organise the BBQ for each week.
- Ensure there is enough meat, sauce, onion, bread, napkins, drinks, gas and ice for each week. (Toll and Barry get the supplies)
- Organise for the bread to be picked up.
- Prepare the BBQ materials each week. (BBQ, tables and utensils)
- Instruct the parents rostered on, what they have to do each week.
- Ensure everything is cleaned up by the rostered parents.
- You do not have to do all the work just ensure it gets done.

## Beach Set Up

- Arrive by 9:30 to help set up the beach and sheds.
- Assess the beach conditions and set up each activity in an appropriate location. Put up signs, set out flags and rake the area, organise cans to be placed in the water
- Get the boards on the beach
- Put out the sign in tables, microphone, notice board and wet suits for sale.